Subject: Don't Delay – Register Now for Brightspace Training!

Dear Faculty,

As the Spring semester winds down, we want to remind you that **Brightspace is now live and ready for your Summer 2025 courses**.

If you have not completed your training yet, **now is the perfect time** to get started—**instructor-led sessions are still available**, but they're filling quickly!

Take advantage of this opportunity to get comfortable with CUNY's new Learning Management System before the Summer term begins.

Below please find the upcoming sessions for the week of April 21st. Register using your CUNY Login credentials *(e.g.,* firstname.lastname##@login.cuny.edu*)*.

Date	Time	Title (Click on the link below to Register!)
Monday, April 21	9:00 – 11:30 AM	**Office Hours for Summer 2025 Courses**
Monday, April 21	12:00 – 1:00 PM	**Introduction to Brightspace**
Monday, April 21	2:00 – 3:00 PM	**ABC's of Content & Content Management**
Monday, April 21	4:00 – 5:00 PM	**Communication & Collaboration Tools (Online)**
Monday, April 21	6:00 – 7:00 PM	**Assessments: Assignments & Quizzes (Online)**
Tuesday, April 22	9:30 AM – 1:00 PM	**Summer 2025 Courses**
Tuesday, April 22	2:00 – 3:00 PM	**Assessments: Assignments & Quizzes**
Wednesday, April 23	9:30 – 11:00 AM	**Office Hours**
Wednesday, April 23	12:00 – 1:00 PM	**Introduction to Brightspace**
Wednesday, April 23	2:00 – 3:00 PM	**ABC's of Content & Content Management**
Wednesday, April 23	4:00 – 5:00 PM	**Communication & Collaboration Tools**
Wednesday, April 23	6:00 – 7:00 PM	**Introduction to Brightspace**
Thursday, April 24	10:00 – 11:00 AM	**Assessments: Assignments & Quizzes**

Thursday, April 24	11:30 AM – 1:00 PM	**Office Hours for Summer 2025 Courses**
Thursday, April 24	3:00 – 6:00 PM	**Office Hours for Summer 2025 Courses**
Friday, April 25	9:00 – 10:00 AM	**Introduction to Brightspace (Online)**
Friday, April 25	11:00 AM – 12:00 PM	**ABC's of Content & Content Management (Online)**
Friday, April 25	1:00 – 2:00 PM	**Ask Me Anything (Online)**
Friday, April 25	3:00 – 4:00 PM	**Communication & Collaboration Tools (Online)**
Friday, April 25	4:30 – 6:00 PM	**Office Hours**

And many more... For the entire schedule, go to **Lehman Instructor Training** . Please contact **faculty.help@lehman.cuny.edu** for Lehman IT LMS technical support

Please refer to our **April 15, 2025 –Summer Courses Are Now in Brightspace!** for important information.

Sincerely,
Lehman LMS Transition Team